



SCPM College of Nursing & Paramedical Sciences

(A Unit of Satish Chandra Pandey Memorial Sewa Sansthan)

Recognized By:- U.P. State Government-Lucknow

Approved By:- U.P. State Medical Faculty, Lucknow and Indian Nursing Council-New Delhi

Affiliated To:- Atal Bihari Vajpayee Medical University (U.P.)

LETTER OF ACCEPTANCE AND ACKNOWLEDGEMENT DISCIPLINARY COMMITTEE

Academic Year: 2026 - 2027

Date: 21-10-2026

Subject: Acceptance of Appointment and Acknowledgement of Responsibilities

We, the undersigned members of the Disciplinary Committee of SCPM College of Nursing & Paramedical Sciences, Gonda, hereby acknowledge and accept our appointment and the responsibilities assigned to us.

We undertake to perform our respective duties sincerely, impartially, responsibly and confidentially, in accordance with institutional policies, applicable regulations and the directions of the competent authority.

PURPOSE, SCOPE, ROLES AND RESPONSIBILITIES

1. Purpose

The Disciplinary Committee is constituted to promote discipline, professional conduct, ethical behaviour, accountability and a safe and respectful academic environment among students and staff, and to ensure that disciplinary matters are addressed fairly, impartially and in accordance with institutional rules and applicable regulations.

2. Scope

The Committee shall oversee and coordinate matters including:

- Student discipline and professional conduct.
- Compliance with institutional rules, regulations and code of conduct.
- Misconduct, indiscipline and violation of institutional policies.
- Behavioural and interpersonal issues affecting the academic environment.
- Discipline-related complaints and concerns.
- Prevention and management of inappropriate behaviour.
- Maintenance of discipline in classrooms, laboratories, hostels and clinical areas.
- Investigation and appropriate handling of reported disciplinary matters.
- Counselling, corrective measures and follow-up for disciplinary concerns.
- Maintenance of disciplinary records and documentation.

3. Roles and Responsibilities

The Disciplinary Committee shall:

1. Promote awareness of the institutional rules, regulations and code of conduct among students and staff.
2. Monitor compliance with institutional disciplinary policies and procedures.
3. Receive and examine complaints or reports related to indiscipline and misconduct.
4. Conduct preliminary enquiry and collect relevant information regarding reported disciplinary matters.



📍 Lucknow Road, Haripur, Gonda, U.P.-271003

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एक कदम स्वच्छता की ओर



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5. Provide concerned individuals an appropriate opportunity to present their views before recommendations are made.
6. Maintain fairness, impartiality and confidentiality throughout disciplinary proceedings.
7. Identify and address incidents of misconduct, indiscipline or violation of institutional rules.
8. Recommend appropriate corrective or disciplinary measures to the competent authority in accordance with institutional policies.
9. Facilitate counselling, guidance and corrective interventions wherever appropriate.
10. Monitor the implementation of disciplinary decisions and corrective measures.
11. Promote professional behaviour, ethical conduct, mutual respect and responsibility among students and staff.
12. Coordinate with concerned departments, faculty, hostel authorities and clinical areas regarding discipline-related matters, wherever required.
13. Maintain proper disciplinary registers, records, reports and supporting documentation.
14. Ensure that disciplinary actions are implemented consistently and without discrimination.
15. Conduct periodic Committee meetings and document minutes and decisions.
16. Review recurring disciplinary issues and recommend preventive measures to the competent authority.
17. Organize awareness and sensitization programmes related to discipline, professional ethics and institutional conduct.
18. Recommend measures for continuous improvement of the institutional disciplinary system.
19. Perform any other responsibility related to disciplinary committee then and there assigned by the principal/vice-principal.
20. Submit periodic reports regarding disciplinary matters and Committee functioning to the Principal/Vice-Principal.

DECLARATION OF ACCEPTANCE

We acknowledge that we have understood the purpose, scope, roles and responsibilities of the Disciplinary Committee and hereby accept our appointment and assigned responsibilities.

We undertake to perform our duties with integrity, accountability, professionalism, impartiality and confidentiality, and to contribute towards maintaining discipline and promoting a safe, respectful and positive academic environment at SCPM College of Nursing & Paramedical Sciences, Gonda.

Signatures of Committee Members

Sl. No.	Name	Designation / Role	Signature	Date
1.	Mr. Utkarsh Mishra	Committee In-charge	<i>Utkarsh Mishra</i>	21/10/26.
2.	Ms. Tanu Rovinson	Co In-charge	<i>Tanu</i>	21/10/2026
3.	Ms. Arti Kasaudhan	Co In-charge	<i>Arti</i>	21/10/2026
4.	Mr. Umesh	Co In-charge	<i>Umesh</i>	21/10/26
5.	Ms. Neetika	Co In-charge	<i>Neetika</i>	21/10/26



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6.	Ms. Sneha Jaiswal	Co In-charge	<i>Sneha</i>	21/10/26
7.	Ms. Jalaja	Member	<i>N. Jalaja</i>	21/10/2026
8.	Ms. Nancy	Member	<i>Nancy</i>	21/10/2026
9.	Ms. Anamika Chaudhary	Member	<i>A</i>	21/10/2026
10.	Ms. Ankita Mishra	Member	<i>Ankita</i>	21/10/26
11.	Ms. Reema Verma	Member	<i>Reema</i>	21/10/26

Approved By

Principal

SCPM College of Nursing & Paramedical Sciences, Gonda

Signature & Seal: *[Signature]*

Date: *21/10/26*

Principal
SCPM College of Nursing &
Paramedical Sciences, Gonda-(U.P.)

SCPM Group
of Hospital & Education
Centre Committed To Excellence



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